

HHS PTO Board Meeting Minutes  
Wednesday, August 11, 2021

Start Time: 5:45 p.m.

Attendees: Michelle Csajka, Diana DiMaria, Jill Hamlin, Kassandra Hart, Monica Hoehler, Jill McConnell, Liz Perrone, Lisa Spiess, and Diane Staggers

No Principal update

President

- PTO meetings will be held on the first Tuesday of the month at 9:30 a.m.
- As of today, masks will be required for K-6th grade and masks are recommended for 7th-12th grades
- Open positions:
  - Key Communicators - 2 with 1 substitute are needed
  - 9th Grade Representative - still needed
  - Concession Stand - Jill and Michelle will lead a committee effort to stock and staff the concessions stand for 3 games this season. Kassandra and Monica and anyone else available from Noon on game day until 11pm will help. HS students can earn service hours volunteering in the concessions stand.
    - PTO will run the concessions stand for the following home games:
      - 9/10 Shaler
      - 10/1 Homecoming/Tailgate
      - 10/29 Mars
    - Diane will work with Dr. Imbarlina to determine who will work the concessions stand during other home games.
  - Talbot Tailgate PTO Booth - Lisa will work the booth and concessions stand committee will provide the hotdogs and drinks

Treasurer

- Reviewed and approved the end of year treasurer's report
- Reviewed and approved the 2021-2022 budget

2nd Vice President Communications

- Diana is working on a newsletter to go out at the beginning of the school year

New Business

- HAEE annual donation
  - The board approved the annual donation to HAEE
- Back to School gift for teachers
  - Diane is working on this and requested ideas
  - Will include a flyer reminding teachers of PTO grant money available

## Committee Reports

- Talbot Challenge
  - It was decided that since this is not a PTO event, that the responsibility of planning and executing this event would be passed back to the school.
- Talbot Tailgate Booth
  - Lisa will work the booth with food and drinks provided by the concessions stand committee
  - Liz Perrone is available for advice and help
- Spirit Wear
  - Spirit Wear will be available online through Threading the Needle
    - 9/9 through 9/22
  - Monica will provide the information to Diana to include in the newsletter
  - Planning for delivery of orders before Homecoming

End time: 8:00 p.m.