



KEY COMMUNICATOR: COUNCIL MEETING NOTES

Date January 28, 2019
Time 9:00 AM
Place District Administration Offices

Attendees:

Council of Key Communicators
HTSD Superintendents
Dr. McKaveney
Guest – Lauren McGuirk Quaker Valley School District, Assistant Principal
Shari L. Berg - Public Relations Consultant

The official HTSD Key Communicators' Meeting Report, submitted by Shari L. Berg, can be found here:
https://www.ht-sd.org/uploaded/Community/Key_Communicator/Key_Communicator_Minutes/2018-2019/KC_1-28-19.pdf

Our focus is to highlight topics from the Key Communicator meeting that are most relevant to *Hampton High School* families.

Highlights from the Meeting:

- On January 28, at 7:30p, Dr. Imbarlina and the VEBH Architects will continue to co-present an update to the School Board regarding the Academic Redesign/High School feasibility study. This is part of an ongoing effort to communicate final programming needs and projected costs. Included in the meeting will be a detailed of PlanCon, which is a state program that could provide some project reimbursement. All are welcome to attend.
- Safe2Say Update - Dr. Loughead provided an overview of the Safe2Say Something anonymous reporting system, which launched statewide last week. Districts already are receiving tips from the line; however, Hampton has not received anything at this time. Training will be provided to students in grades 6-12 only. Dr. Cunningham said the system is intended to serve as a statewide safety net and it is being operated through the PA Attorney General's office with the guidance of the Sandy Hook Promise organization. Each District is required to have a five-person team in place to receive the tips from the call center and determine the best way to handle them 24/7. Information on the program can be found on the District website [here](#).
- Dr. Cunningham would like to work with Ms. Berg to create a page on the Hampton Township School District website entitled, "Safety". During the meeting, Dr. Cunningham asked for input for the page from our group. Suggestions included: Building safety features, sign-in protocols for visitors, evacuation procedures, ALICE training highlights, staff bios of those involved directly with campus safety, and an overview of our Social Emotional Intelligence and wellness curriculum and how these subjects support a safer environment.

- Delayed Start Time Committee – Meetings to examine all pros and cons of a delayed district start time are ongoing. Key Communicators that participate in these meetings are available to ferry any ideas, questions, or concerns to these meetings from community members across all school buildings. It is our hope, as Key Communicators, that this process is representative of all stakeholders and we truly encourage families to reach out to us so that all ideas can be heard.
- 2019-2020 School Calendar - The School Board approved the 2019-2020 District Calendar in January. The first day of school will be Thursday, August 22, 2019 and the last day for students is June 5, 2020. A copy of the calendar will be available on the District website [here](#).
- Infinite Campus and Archived Student Data - Dr. McKaveney said there have been some questions about how to print old report cards from the system, and how to access other expired student data. Expired data has to be obtained from the guidance department at individual schools. Dr. McKaveney said the Infinite Campus application does not allow for the storing and retrieval of archived data at this time so parents who have a need to access expired information should still continue to contact the guidance offices for assistance.
- Volunteer Clearances – We discussed the possibility of updating the Hampton website to bring clarity to the volunteer clearance requirements.
- School Delay / Cancellation Policy - As the rule, wind chill factors of -10 result in a delay and -25 result in a cancellation.
- Hues & Harmony Update – March 19 and 20 (5:30 p.m. to 8:00 p.m. at Hampton High School)

The next Key Communicator Meeting is tentatively scheduled for February 21, 2019. Any and all Parents or Guardians are encouraged to share any concerns you may have and would like to be shared to Administration. Simply reach out to either Key Communicator.

Respectfully,
Carma Lamm and Diana DiMaria