

**Hampton High School PTO Meeting Minutes
November 6, 2018**

Attendees: Sandi Andrews, Diana DiMaria, Donna Dysert, Jill Hamlin, Dr. Imbarlina, Carma Lamm, Maureen Perkins, and Gail Scott. Sharon Vay participated on speakerphone.

The meeting was called to order at 9:09.

Principal's Update – Dr. Imbarlina

Dr. Imbarlina is putting together a communications letter to send to families. This letter will include a PTO Membership Form that requests payment and directory access. This mailing is necessary since the PTO website's PayPal link will not be up and running. Dr. Imbarlina's offer to include the form in her mailing helps us to reduce our postage and printing fees.

HHS is being evaluated for accreditation by the Middle States Association. Evaluators and teachers from local districts, including North Allegheny, Deer Lakes, and Seneca Valley will be observing at the school all week.

HHS will again be partnering with Central Blood Bank (now Vitalent) for the two remaining blood drives this year. This change was made when we learned that Central Blood Bank is the company that supplies blood to the Pittsburgh area hospitals.

The administration has been seeking student input on the graduation recognition framework. They are exploring ways to encourage students to seek out electives without worrying that it will negatively affect their GPA. They are also examining the current nine-period day system to see if it is meeting the needs of students and teachers.

Mr. Stickney has been chosen as the Gifted Educator of the Year for Pennsylvania. He was nominated by an HHS student.

Mr. Cardone has been named as the Athletic Director of Region 4 by the Pennsylvania State Athletics Association.

HTSD has won the Sportsmanship Award given by WPIAL in recognition of the sportsmanship of our athletes, coaches, and spectators at WPIAL sports.

Dr. Imbarlina and one of the VEBH Architects will be presenting information on the Academic Redesign and High School Feasibility Study at the School Board Meeting on Monday, November 12th at 7:30 p.m. at the HMS library. The public is encouraged to attend.

Co-Presidents' Report – Sandi Andrews

The PTO provided snacks for the staff for their extended day on Wednesday, October 24th. The next extended day is Wednesday, January 30th, and we are discussing possible ways to provide treats for the staff at that meeting.

The following board positions are currently open: Volunteer Coordinator, Hospitality Committee Chair, Welcome Committee Chair, and Prom Day Coordinator (mainly involved with Prom Walk.) Sandi will send out the job descriptions for these positions.

The December PTO meeting will be largely social in nature. Diana DiMaria will make reservations for us at the Gibsonia Stack'd on Wednesday, December 4th at 6:30 p.m. Anyone interested in learning more about the PTO is encouraged to come out and join us.

Secretary's Report - Donna Dysert

The minutes from the September and October PTO meetings have been posted to the PTO website.

Vice President's Report – Gail Scott

There are currently no pending funding requests from teachers.

Gail will draft and send out an introductory note to the teachers about PTO funds available to them. She will combine it with the Co-Presidents' board introduction note and attach a treat to make it stand out in their mailboxes. Teachers do not need to be PTO members to request a grant.

Second Vice President's Report – Diana DiMaria

Diana is finalizing a communication to be sent out to parents in the next few days that will include the following:

- December PTO meeting at Stack'd on Rt 8 on Wednesday, December 4 at 6:30. (will confirm availability first)
- Blood drive canteen workers and donors needed on Wednesday, January 30.
- Football concession stand earned over \$10,000 this season.
- PTO membership mailing will be sent out on November 7th. Please fill out form and send back with payment to join.
- The PTO website has been updated recently.

Diana is working with Dr. Survinski to make the high school enrichment link more accessible to parents.

The PTO is interested in feedback from parents regarding what kind of speakers they would be interested in hearing from at future meetings.

Key Communicators' Report – Carma Lamm

The district will be piloting an online statistics class this spring that HHS students can take as a credit course.

Website – Sandi for Anthony

It is now possible to print the student directory from the PTO website. SignUpGenius links and financial reports can be posted on the website, and PTO meeting minutes are already posted there.

Volunteer Coordinator – Sandi for (open)

The district is looking for parents to host HHS students for job shadowing in their profession. Any parent willing to permit students to shadow them in their job should contact Sandi or Carma.

Concession Stand – Jill

This year's concession stand was successful and we may have done even better than last year. Costs are still being calculated. The improvement in income in this year's stand may not be reflected in the PTO budget due to more accurate projections in costs in this year's budget, compared to last year's budget.

Jill would like to discuss concession stand expenses and possible ways to cut them to maximize profit for the PTO.

We have 5 parking passes available for people who stay late to close up the concession stand. Other workers who stay late should carpool to their cars with the people who have passes.

We need better lighting for the path from Fridley Field to the high school because it is a very dark walk after the game.

Budget – Sandi for Diane

Sandi shared the projected balanced PTO budget for the year. We discussed new budgeted expenses such as the Teacher and Staff Appreciation, Student/Staff Outreach, and Student Initiative funds.

We are hoping to increase current membership dues collected by another \$2,600 to match the amount allocated to that income in the budget.

This year's budget is very healthy and the board discussed using available funds to pay an attorney to file articles of incorporation for our group to shield current and future board members from possible personal financial liability that may arise from serving on the board. As a result of the change in structure, we would also need to re-apply for non-profit status for our group.

The motion to approve the proposed 2018-2019 budget was seconded and passed.

The motion to gather information on incorporating and re-applying for non-profit status was also seconded and passed.

Sandi asked all board members present to review the updated by-laws and email questions and concerns about them to the group in preparation for voting on them.

The meeting was adjourned at 11:30

Respectfully submitted,
Donna Dysert, HHS PTO Secretary