

**Hampton High School PTO Meeting Minutes
November 5, 2019**

Attendees: Sandi Andrews, Dr. Cunningham, Diana DiMaria, Donna Dysert, Jill Hamlin, Monica Hoehler, Dr. Imbarlina, Maureen Perkins, Diane Staggers, Lisa Williams. Sharon Vay participated on speakerphone.

Sandi Andrews called the meeting to order at 9:08.

Principal's Update – Dr. Imbarlina

Dr. Imbarlina opened the meeting by discussing the successful fall Scholarship Blood Drive.

She shared that she is in the process of planning a Vaping Seminar for district parents and students, grades 5-12. An AHN pulmonologist will share the medical effects of vaping on an adolescent brain. Parents will also be advised of products to look for that are being marketed to teens. This seminar will likely be held one evening in January or February.

Dr. Imbarlina addressed the question she often receives regarding 18-year-old students signing their own absence and tardy notes. The school requires a parent's signature on these notes as long as the student is residing with his or her parents.

At the board's request, Dr. Imbarlina will follow up with Mr. Ceccarelli regarding his funding request for digital scales for the science classes. The vote on the request has been tabled pending her update.

Assistant Superintendent – Dr. Cunningham

The district is planning to redesign our current district website, and Dr. Cunningham is visiting the five schools' PTOs to discuss what parents like about the website and what changes we would like to see. The board offered that:

We frequently use:

- Community Service Forms
- College Visit Forms
- Sports Schedules
- The Staff Directory

We like:

- The website is comprehensive and nearly all necessary information is there
- Once you know where to look for forms, they are all together
- The pictures of the school administrators are on the school page

We would like to see:

- Tardy/absence notes included in the forms, as the other schools have
- Easy directions to receive daily announcements in e-mail form

- A different title for “Parent Resources,” making it obvious that the forms are in this section
- Standardization of the school pages across the five district schools
- A picture of each staff member on his or her directory page
- Complete phone number and e-mail addresses for staff in the directory
- Updated pictures on the front page (may be a browser issue)
- An updated district calendar showing all events (Prom, sporting events, Prom, group trips)
- A “cleaner,” more efficient home page

Co-Presidents’ Report – Sandi Andrews

The popcorn that the PTO provided for the teachers on their recent extended day was well-received.

The PTO is looking for a computer savvy parent or college student to continue to maintain the website after Anthony Watson’s daughter graduates. Sharon would like to schedule an evening meeting with Anthony to discuss the website and plans going forward.

The teacher who has been planning and coordinating the holiday breakfast for teachers will not be continuing in that role and Dr. Imbarlina has asked if the PTO could provide something. The board discussed moving the “Re-stock your Desk’ event to the semester break in January. We do not feel that we can undertake the holiday breakfast at this time, but we agreed to all peruse Pinterest for simple ideas to recognize the teachers during December. Treats in mailboxes and a hot chocolate bar were suggested, but we will continue the discussion on e-mail.

Secretary’s Report – Donna Dysert

The minutes for the October 8th meeting have been approved and are posted on the PTO website.

Treasurer’s Report – Diane Staggers

Diane shared the Treasurer’s Report. She noted that while the concession stand income was down due to smaller crowds at halftime and later in the games, the operating costs were down by a larger amount. Jill Hamlin confirmed that the decrease in cost was due in large part to no longer being bound by a delivery contract with Pepsi. Jill added that we had more concession stand help and food donations this year than we have had in years past. The concession stand has been very successful this year, despite the smaller crowds.

Diane also pointed out that the After Prom Donations and Membership Donations should be considered as a whole this year, since both categories have changed from prior years.

Sandi made a motion to approve the report and Jill seconded the motion. The Treasurer's Report was approved.

Diane and Sandi need to make some final edits to the budget and it will be e-mailed to board members for approval.

Blood Drive – Lisa Williams and Donna Dysert

The fall blood drive was one of the most successful fall drives in memory. There was a steady flow of students throughout the day and adults throughout the evening.

It was noted that some students had to wait 1.5 – 2 hours to donate. We will discuss with the Vitalent representative possibly bringing more reclining chairs for donors who needed to recline longer after donating so that new donors could begin the process. We will also ask about requesting that the staff prioritize processing students over adults during the school day.

Melanie Haynes, the school nurse, has requested that the PTO help her to find adults to man the canteen and the registration table during the days of the drives. The PTO technically was no longer involved with the drives as of summer of 2018, but Lisa and Donna have agreed to assist through spring of 2020. Sandi suggested that she, Sharon Vay, Dr. Imbarlina, Mrs. Haynes, Lisa and Donna meet to discuss adult assistance with the drives beginning next year.

Prom Entertainment – Lisa Williams

The Junior Class, who plans the Prom, has asked if the PTO can increase the \$4,000 budget so that they can add more games for the students to play. Last year, the PTO's \$4,000 contribution provided four games, a hypnotist, tattoo artists, and the cost of Pittsburgh Police security for the last hour of Prom. The board agreed that the students should consider organizing some fundraisers to raise any money beyond the current budget. The PTO will assist with any restaurant fundraisers by allowing them to use our Tax ID number, but the students will have to plan and advertise the event. Lisa will share that information with Mrs. Taylor, the Junior Class Staff Representative.

Key Communicators – Diana DiMaria

The district will be engaging an architect soon to move forward with the high school renovation project.

The School Start Time Committee shared its recommendations for start times with the school board:

- Middle School 7:50 am – 2:40 pm
- High School 8:20 am – 3:01 pm
- Elementary Schools 8:45 am – 3:30 pm

Dr. Loughhead plans to schedule Superintendent Coffee & Conversation Meetings to answer questions and get community input on the plan. The board will vote on the plan in January, and if approved, the changes would go into effect in Fall of 2020.

Diana mentioned that the PTO should try to coordinate its December evening social meeting with the Junior Class restaurant fundraiser, should they choose to have one, so we can support their cause.

Sandi adjourned the meeting at 11:14.

Respectfully submitted,
Donna Dysert, HHS PTO Secretary